



EMBAJADA
DE ESPAÑA
EN EL REINO UNIDO

CONSEJERÍA DE EDUCACIÓN

Spanish Online Courses for Teachers *Aula Virtual de Español (AVE)*



Funded and tutored by the *Consejería de Educación*
Developed by the *Instituto Cervantes*



October 2014 – March 2015

The Spanish Embassy Education Office in the UK is offering Spanish Online Courses for Primary and Secondary School Teachers in Britain through the *Aula Virtual de Español (AVE)*, an interactive platform specifically designed by the *Instituto Cervantes* for the teaching and learning of Spanish.

Learners. Primary and Secondary School Teachers in Britain with limited or no knowledge of Spanish wanting to introduce or develop the learning of Spanish in their schools.

Courses offered and Level. A1.1, A1.2, A2.1, A2.2, B1.1, B1.2, B1.3, B1.4

If you are a complete beginner, your course is A1.1. If you have done an *AVE* course before and would like to continue with the next course in the sequence, just let us know.

2. If you are **not** a complete beginner you must take the **AVE online level test**. Pop-ups must be allowed for this test. To do the test please follow this link:

http://ave.cervantes.es/prueba_nivel/registro/test_de_clasificacion.php?origen=WebDELE.

3. Please bear in mind that the result of the online level test may be higher if, for instance, you rely on passive knowledge of Spanish or knowledge of other Latin languages. For this reason, **after doing the test**, please check the contents of the relevant course/s in the **attachment**. You must also log into the course of your choice with the following trial password to ensure that it is the right course for you to take:

Course address: www.ave.cvc.cervantes.es

Username: teacher

Password: 063740

Course length and dates. 20 weeks, starting on 13/10/14 and finishing on 08/03/15.

Study time and hours. On average, students will have to work 2 to 3 hours per week. They will have unlimited 24/7 access to the online material for the duration of the course and they will not need to go online at specific times.

Subsidized fee. £50 (the normal fee is £150). Courses includes access to the online interactive material (text, audio and video), self-evaluation tests, written tasks corrected by the course tutor and a final certificate if the course is completed successfully.

How it works. Students will receive a schedule with the online material to be covered throughout the course. A reminder of this work will be sent every week. The course tutor will also suggest a number of written tasks to practise the contents covered. The tutor will send all tasks back with corrections and personalised feedback. The course also includes 9 self-evaluation tests.

Certificate. The *Instituto Cervantes* will issue a certificate stating that the student has completed the online course, provided that all the online compulsory work has been done and that a minimum of 5 tasks have been sent to the tutor.

How to register.

1. Fill in the attached **application form** (or download it from the *Consejería's* website: www.mecd.gob.es/reinounido). Send it to francisco.garcia@mecd.es together with a **letter** signed by your School Head Teacher in which he/she states their commitment to introduce or develop Spanish in your school and the convenience of you doing the AVE Spanish online course.
2. The *Consejería de Educación* will decide the most appropriate candidates to follow the course, taking into account the Head Teacher's letter and the school's commitment with Spanish. Former students will be given priority.
3. Once admitted, pay the course fee by credit or debit card only. In order to avoid any delays on your enrolment process, we would strongly advise you to proceed with the payment when doing the inscription and claim afterwards the fees paid towards the course to your school or account department.
Please note that once your contact details are provided, and the payment is done, we will immediately send you by mail the enrolment confirmation which will show the fee that you have paid and indicate the course that you are enrolled. Candidates will only be confirmed as enrolled in the course when payment is made.
The *Instituto Cervantes* will get in touch via email with confirmed candidates when the whole registration process is completed.
4. **Places available:** 25
5. **Deadlines.** The deadline for sending the application form and letter to the *Consejería de Educación* is 26/09/14. The deadline to pay for the course is 03/10/14. Courses will start on 13/10/14.

Technical aspects. AVE is compatible with both PC and Mac and has been tested with Internet Explorer and Mozilla. If you are using Internet Explorer **9, 10 or 11** you will need to activate the compatibility view. AVE is not compatible with Safari or Google Chrome. Pop-ups must be allowed for the AVE site.

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APPLICATION FORM

Applicant's full name:

School name:

School address:

Applicant's email address:

Telephone numbers:

Level requested (please underline)

A1.1 A1.2 A2.1 A2.2 B1.1 B1.2 B1.3 B1.4

Currently teaching Spanish? (please underline)

<i>Yourself</i>	YES	NO
<i>The school</i>	YES	NO

Old students: Level(s) completed? Dates?

Why do you want to take part in this course?

Have you got any knowledge of other romance languages (French, Italian, Portuguese, Romanian)?

Please submit this application form along with the supporting letter/email (only new applicants) to francisco.garcia@mece.es

Need a form in a Word format?

Email us!



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